



**Olene S. Walker**  
*Governor*

# Utah State Building Board

4110 State Office Building  
Salt Lake City, Utah 84114  
Phone (801) 538-3018  
Fax (801) 538-3267

## MEMORANDUM

To: Utah State Building Board  
From: F. Keith Stepan  
Date: September 10, 2004  
Subject: **Discussion with Capital Facilities Appropriations Subcommittee**

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The Capital Facilities and Administrative Services Appropriations Subcommittee will join the Board for a discussion of issues of mutual interest regarding capital projects. This may include the following topics:

- Process for evaluating capital project requests
- Availability of funding for capital development and capital improvement projects
- Areas that should receive emphasis in the capital budget
- Processes related to the construction of state facilities
- Restoration of General Fund support for DFCM's operating budget

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